GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Higher Education Dept. - Selection of Best Teacher Awards in the Dept. of Technical Education – Revised guidelines - Orders – Issued.
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HIGHER EDUCATION (TE) DEPARTMENT

G.O.MS.No. 28 **Dated: 31-08-2018**

Read the following:-

1.From the Spl. CTE, AP, Lr.No. EHE02-17024/1/2018-AD-E,H-CTE, Dt.03.08.2018.
2.GO.Rt.No.417, HE (TE) Dept., Dt.24.08.2015

O R D E R:

In the reference 1st read above, the Spl. Commissioner of Technical Education, AP has informed that he was constituted a committee to study the incorporation of the new initiatives of the Dept. of Technical Education, AP taken up as per the vision and direction of the Hon'ble Chief Minister. The Committee met on 31.07.2018 at 11.00 AM in the chambers of Commissioner of Technical Education, 1st floor, O/o the Spl. CTE, AP with the 8 members of the staff of Dept. of Technical Education and the Committee has recommended certain issues into the assessment criteria.

2. Government after careful examination of the matter, hereby issue the following guidelines for Selection of best teacher awards in the Dept. of Technical Education:-

a) The eligibility criteria for Lecturers and Senior Lecturers decreases from 10 years to 5 years as the number of Lecturers and Senior Lecturers with 10 years experience is a meager number.

b) The number of awards raised from 7 to 16 as the Department of Technical Education is growing with the number of Polytechnics increasing catering to 26 Branches of Engineering Diploma Education. The details of awards in the cadre wise are as follows:-

Sl.No	Cadre	Proposed No. of Awards
1.	Principal	2(Two) - One for each Region
2.	Heads of Sections	2(Two) - One for each Region
3.	Senior Lecturers	4(Four) - One for each Zone
4.	Lecturers	8(Eight) - Two for each Zone

C) As there are 14 Universities in the State of Andhra Pradesh, Govt. re-constitute the committee with the following members to scrutinize the proposals for giving recommendations to the State Level Committee with partial modification of the orders issued in the reference 2nd cited.

Committee Members :-

• Special Commissioner Technical Education, Andhra Pradesh – Chairman
• 01 University Professor from AU Region.
• 01 University Professor from SVU Region.
• Secretary, SBTET, Andhra Pradesh
Joint Director (Admn.) /Dy.Director (T) O/o of CTE, Andhra Pradesh

d) The weightage of points for assessment of best teacher awards are shown in annexure I, II and III are appended to this order.

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5. The Spl. Commissioner of Technical Education, A.P., Vijayawada shall take further action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

ADITYANATH DAS, IAS
SPECIAL CHIEF SECRETARY TO GOVT

To:
The Spl. Commissioner of Technical Education, A.P., Vijayawada.
The OSD to Hon'ble Minister (HRD)
The P.S. to Special Chief Secretary to Government, Higher Education Dept.
The Secretary, SBTET, Vijayawada.

// FORWARDED :: BY ORDER //

SECTION OFFICER

ANNEXURE - I

GOVERNMENT OF ANDHRA PRADESH			
DEPARTMENT OF TECHNICAL EDUCATION			
Assessment for Lecturers and Senior Lecturers			
Sl.No	**Item**	**Description**	**POINTS**
1	Educational Qualifications	ME/M.TECH/M.PHARM/M.PHIL	1 Point
		Ph.D	3 Points
		OTHERS (B.TECH.Ed, M.TECH Ed, B.Ed, M.Ed)	1 Point
2	Merit Awards	Whether any Merit awards received for the Thesis / dissertation / project work during their studies in UG/PG/Ph.D	1 point for each Merit Award
3	Cadre / Designation and Length of Service	For the first 5 years of service (basic criteria for eligibility) the Individual gets 5 points. Additional Points (1 Point for each Year) are given to the service in the cadre to which the individual applies.	5 + 1 point for very year of service
4	Length of Service	(In the entire service) Length of service in Polytechnics situated in Tribal areas/GMRs Length of service in a Polytechnic situated in a rural area Length of service in Polytechnics situated in Urban Areas	3 points for every 1 year of service in Tribal Area/GMRs 2 points for every one year for service in Polys Rural area 1 point for every 1 year of service in Polys urban area
5	Contribution to Professional Growth	Books Published other than Ph D Thesis	3 points for each published Book
		Articles Published in Standard journal/s	5 Points for each Article
		Articles Published in Department Journal	3 for each Published Article
		Delivery of Lectures in hosting Virtual Class rooms in the preceeding Academic Year	1 point for each lecture session
		Use of Teaching Aids	2 Points
		Training Programmes Attended during Service (minimum 1 week training Programmes- FDPs)	1 point for every 1 week training Programme
		Establishment of New Laboratories with not less than Rs 5 lakhs per lab from either funding agencies/ CSR initiatives from Organizations/MODROBS /AICTE	3 points for each laboratory established with not less than Rs 5 lakhs
		Membership in Recognized Professional Body/bodies like IES/ISTE/MIE/FIE ect.,	1 point for membership in each professional body
		Consultancy to Industry at individual level through the Institution	3 points for every Rs 50,000/- generated per annum
6	Students' Support Activities	Results (Average % in Theory Subjects)	
		a: 51% - 60%	4
		b: 61% - 70%	5
		c: 71% - 80%	8
		d: 81% - 90%	12
		e: 91% - 95%	15
		f: 96% - 100%	20

		Contribution to Tech Fest	2 points for each project selected for State Level Poly Tech Fest and 6 points for each project that is awarded first, 4 points for each project awarded second and 3 points for each project awarded third at state level Poly Tech Fest.
		Contribution as guide for students' published articles in Department Journal 'Journal of Polytechnics in Andhra Pradesh'	5 Points for each Article Published
		Number of Industry Expert lecture/s organized at Branch Level	1 point for each Lecture
7	Extra Curricular Activities	NCC Number of students nominated to Delhi Republic Day Parade/National Integration camp	1 point for activity. 2 additional points if any NCC cadet was nominated to Delhi Republic Day Parade/National Integration camp
		In-charge as Physical Director	Awards as winners /runners in sports and games events in IPSGM (STATE LEVEL) winner -5 points runner - 3 points
8	Additional Charges	Training and Placement Officer Hostel Deputy Warden Officer on Special Duty Librarian in charge SDC Coordinator Incharge of laboratory/ies established in collaboration with other organizations (example: CISCO / SIEMENS TSDIs) Active Participation in Government Initiatives such as ODF/Vanam manam etc.,	3 Points for each additional responsibility
9	Awards /State Awards	Any award/s or State Awards received other than Best Teacher Award and other than furnished at Sl. No. '2'	1 point for each Award
10	Accreditation	Contribution for getting Accreditation by NBA for the Course	10 points for accreditated course 7 Points for re-accreditated Course
11	Students' Feedback	Quality of delivery Coverage of Syllabus Use of Teaching Aids Punctuality	Feedback of students in the preceeding Acedamic Year (Maximum 20 Points)
12	Recommendations	Contribution to 1. Teaching Learing Procress 2. Institutional Development Activity	Confidential report from Principal

ADITYANATH DAS
SPECIAL CHIEF SECRETARY TO GOVERNMENT

SECTION OFFICER

ANNEXURE - II

GOVERNMENT OF ANDHRA PRADESH			
DEPARTMENT OF TECHNICAL EDUCATION			
Assessment for Head of Section			
Sl.No	**Item**	**Description**	**POINTS**
1	Educational Qualifications	ME/M.TECH/M.PHARM/M.PHIL	1 Point
		Ph.D	3 Points
		OTHERS (B.TECH.Ed, M.TECH Ed, B.Ed,M.Ed)	1 Point
2	Merit Awards	Whether any Merit awards received for the Thesis / dissertation / project work during their studies in UG/PG/Ph.D	1 point for each Merit Award
3	Cadre / Designation and Length of Service	For the first 10 years of service (basic criteria for eligibility) the Individual gets 5 points. Additional Points (1 Point for each Year) are given to the service in the cadre to which the individual applies.	5 + 1 point for very year of service
4	Length of Service	(In the entire service) Length of service in Polytechnics situated in Tribal areas /GMRs Length of service in a Polytechnic situated in a rural area Length of service in Polytechnics situated in Urban Areas	3 points for every 1 year of service in Tribal Area/GMRs 2 points for every one year for service in Polys Rural area 1 point for every 1 year of service in Polys urban area
5	Contribution to Professional Growth	Books Published other than Ph D Thesis	3 points for each published Book
		Articles Published in Standard journal/s	5 Points for each Article
		Articles Published in Department Journal	3 for each Published Article
		Utilization of Virtual Classrooms	20 sessions by staff of branch - 10 points
		Use of Education Technology (LMS)	50% registered and using - 10 points
		Training Programmes Attended during Service	1 point for every 1 week training Programme
		Establishment of New Laboratories with not less than Rs 5 lakhs per lab from either funding agencies/ CSR initiatives from Organizations/MODROBS/AICTE	3 points for each laboratory established with not less than Rs 5 lakhs
		Membership in Recognized Professional Body/bodies like IES/ISTE/MIE/FIE ect.,	1 point for membership in each professional body
		Consultancy to Industry at branch level through the Institution	3 points for every Rs 50,000/- generated per annum
6	Students' Support Activities	Results (Average % of Branch Performance)	
		a 51% - 60%	4
		b 61% - 70%	5
		c 71% - 80%	8
		d 81% - 90%	12
		e 91% - 95%	15

		f	96% - 100%	20
		Contribution of Students of Branch to Tech Fest		2 points for each project selected for State Level Poly Tech Fest and 6 points for each project that is awarded first, 4 points for each project awarded second and 3 points for each project awarded third at state level Poly Tesh Fest.
		Contribution as guide for students' published articles in Department Journal 'Journal of Polytechnics in Andhra Pradesh'		5 Points for each Article Published
		Number of Industry Expert Lectures for the Branch		2 sessions in a Semester - 5 points
		Number of Visits to Industry by students		2 visits in a year - 5 points
		NCC Number of student/s nominated to Delhi Republic Day Parade/National Integration camp		1 point for activity. 2 additional points if any NCC cadet was nominated to Delhi Republic Day Parade/National Integration camp
		Formation of Alumni Association and conducting of Alumni Meet		5 Points
		(In the preceeding year) Apprenticeship through BoAT, SR Region, Chennai Training & Placement		1 point for each student apprenticeship through BoAT 1 Point for each Placement for a minimum of Rs 10,000/- per student
7	Administrative Duties	Effective Supervision of the following : Biometrics Virtual Classrooms Learning Management System (LMS) and Digital Classrooms Utilization of Virtual Labs		100% Biometrics for Staff and Students - 10 points Virtual classroom lectures hosted - 2 points for each lecture 1 point for recipient lecture LMS: No. of hits from students - 1 point for each hit
8	Developmental Activity	Accreditation		10 points if Course is accreditated 7 Points for re-accreditated Course
		Establishing / Tapping Central Government /AICTE Schemes / MoU/s with Industry for Training Students etc.,)		10 points for each contribution
9	Recommendations	Contribution to 1. Facilitating Teaching Learning Process 2. Institutional Development Activity		Confidential report from Principal

ADITYANATH DAS

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SECTION OFFICER

ANNEXURE - III

GOVERNMENT OF ANDHRA PRADESH			
DEPARTMENT OF TECHNICAL EDUCATION			
Assessment for Principal			
Sl.No	**Item**	**Description**	**POINTS**
1	Educational Qualifications	ME/M.TECH/M.PHARM/M.PHIL	1 Point
		Ph.D	3 Points
		OTHERS (B.TECH.Ed, M.TECH Ed, B.Ed,M.Ed)	1 Point
2	Merit Awards	Whether any Merit awards received for the Thesis / dissertation / project work during their studies in UG/PG/Ph.D	1 point for each Merit Award
3	Cadre / Designation and Length of Service	For the first 10years of service (basic criteria for eligibility) the Individual gets 5 points. Additional Points (1 Point for each Year) are given to the service in the cadre to which the individual applies.	5 + 1 point for very year of service
4	Length of Service	(In the entire service) Length of service in Polytechnics situated in Tribal areas /GMRs Length of service in a Polytechnic situated in a rural area Length of service in Polytechnics situated in Urban Areas	3 points for every 1 year of service in Tribal Area/GMRs 2 points for every one year for service in Polys Rural area 1 point for every 1 year of service in Polys urban area
5	Contribution to Professional Growth	Books Published other than Ph D Thesis	3 points for each published Book
		Articles Published in Standard journal/s	5 Points for each Article
		Articles Published in Department Journal	3 for each Published Article
		Utilization of Virtual Classrooms	5 sessions per branch - 10 points
		Use of Education Technology (LMS)	50% registered and using - 10 points per branch
		Training Programmes Attended during Service (minimum 1 week training Programmes- FDPs)	1 point for every 1 week training Programme
		Establishment of New Laboratories with not less than Rs 5 lakhs per lab from either funding agencies/ CSR initiatives from Organizations/MODROBS/AICTE	3 points for each laboratory established with not less than Rs 5 lakhs
		Membership in Recognized Professional Body/bodies like IES/ISTE/MIE/FIE ect.,	1 point for membership in each professional body
		Consultancy to Industry by the Institution	3 points per Branch for a minimum of Rs 50,000/- generated per annum
6	Students' Support Activities	Results (Average % of Institution's Performance)	
		a 51% - 60%	4
		b 61% - 70%	5
		c 71% - 80%	8
		d 81% - 90%	12

		e	91% - 95%	15
		f	96% - 100%	20
		Taking up Teaching as per AICTE norms		5 points
		Contribution of Students of Institution to Tech Fest		2 points for each project selected for State Level Poly Tech Fest and 6 points for each project that is awarded first, 4 points for each project awarded second and 3 points for each project awarded third at state level Poly Tech Fest.
		Contribution of self (Authorship or co-authorship) or as guide for students' published articles in Department Journal 'Journal of Polytechnics in Andhra Pradesh'		5 Points for each Article Published
		Number of Industry Expert Lectures		2 sessions per branch - 5 points
		Number of Visits to Industry by students		2 visits per branch - 5 points
		(In the preceeding year) Apprenticeship through BoAT, SR Region, Chennai Training & Placement		1 point for each student apprenticeship through BoAT and Placement for a minimum of Rs 10,000/- per student
		Formation of Alumni Association and conducting of Alumni Meet		5 Points
7	Administrative Duties	Effective Supervision of the following : Biometrics Virtual Classrooms Learning Management System (LMS) and Digital Classrooms MIS / Management Information System implementation of e Office		100% Biometrics for Staff and Students - 10 points 100% implementation- 10 points maintenance of Uninterrupted internet connectivity and power supply - 10 points updating of Institutional Website / MIS- 10 points
8	Financial Responsibilities	Budget Utilization for Development of Institution		Minimum 70% utilization - 10 points
9	Developmental Activity	Accreditation		10 points for each accreditated course 7 Points for re-accreditated Course
		Establishing Production cum Training Centre / Community Colleges/ Tapping Central Government /AICTE Schemes / MoU/s with Industry for Training Students etc.,) Mobilizing CSR Funds for development of Polytechnic		10 points for each contribution
10	Recommendations	Contribution to 1. Facilitating Teaching Learning Process 2. Institutional Development Activity		Confidential report from Concerned RJD

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